

Nottingham Piscatorial Society

Safeguarding Young People Policy: revised Feb 2024

Nottingham Piscatorial Society adopts the supporting policies, procedures and guidance of our partner The Angling Trust which can be found at:

www.anglingtrust.net/safeguarding/policies

The aim of our policy is to promote good practice by ensuring that all NPS members:

- Are fully aware of their responsibilities about child protection.
- Safeguard and promote the interests and wellbeing of young people with whom they are working.
- Respond appropriately to concerns.
- Take all reasonable and practical steps to protect young people from harm, discrimination, or degrading treatment.
- Respect and promote young people's rights, wishes and feelings.
- Make informed and confident responses to child protection issues.

This Safeguarding Young People Policy will:

- Offer safeguards to young people, coaches, staff, and volunteers.
- Help to maintain high standards of professionalism and practice at all levels of the sport.

Our Policy (what we'll do)

We will:

- ✓ Value, listen to and respect young people.
- ✓ Adopt the Angling Trust's safeguarding best practices through policies, procedures, and codes of conduct for all members and volunteers.
- ✓ Ensure everyone understands their roles and responsibilities in safeguarding by appropriate learning opportunities to recognise, identify and respond to safeguarding concerns involving young people confidently and competently.
- ✓ Ensure appropriate action is taken in the event of an incident or concern and provide support for the individual or individuals involved.
- ✓ Ensure confidential, detailed, and accurate records are maintained and securely stored.
- ✓ Prevent the employment or deployment of unsuitable persons by ensuring all necessary checks are robustly carried out.
- ✓ Ensure young people and parents have easy to understand up to date information so that they can know where to go for help or support.
- ✓ Review and adapt policies and procedures as required.

The term "young people" applies to persons who are under the age of 18 years.

Responding and Reporting a Safeguarding Concern-

Process and Procedure

We want everyone to feel safe and valued when they are fishing, so safeguarding of our members while they are involved with club activities is very important to us. It's vital that any concerns about the safety of junior or vulnerable adult members are reported to the club through our Welfare Officer to ensure that steps are taken to solve any issues. So, what do you do if you witness an incident that involves bullying, abuse, violence or anything that you find concerning? Or if you are approached by a young person or an adult at risk who confides in you about alleged abuse?

In either instance, doing NOTHING is not an option. It is not your job to investigate the disclosure that has been made or the incident that you have witnessed, but you do have a responsibility to respond and report appropriately. In the event of a young person or adult at risk putting their trust in you, you need to understand how hard it has been for them to tell you and give them confidence that you take it seriously and know what to do next. Concerns raised by a third party also need to be recorded and reported.

Try to:

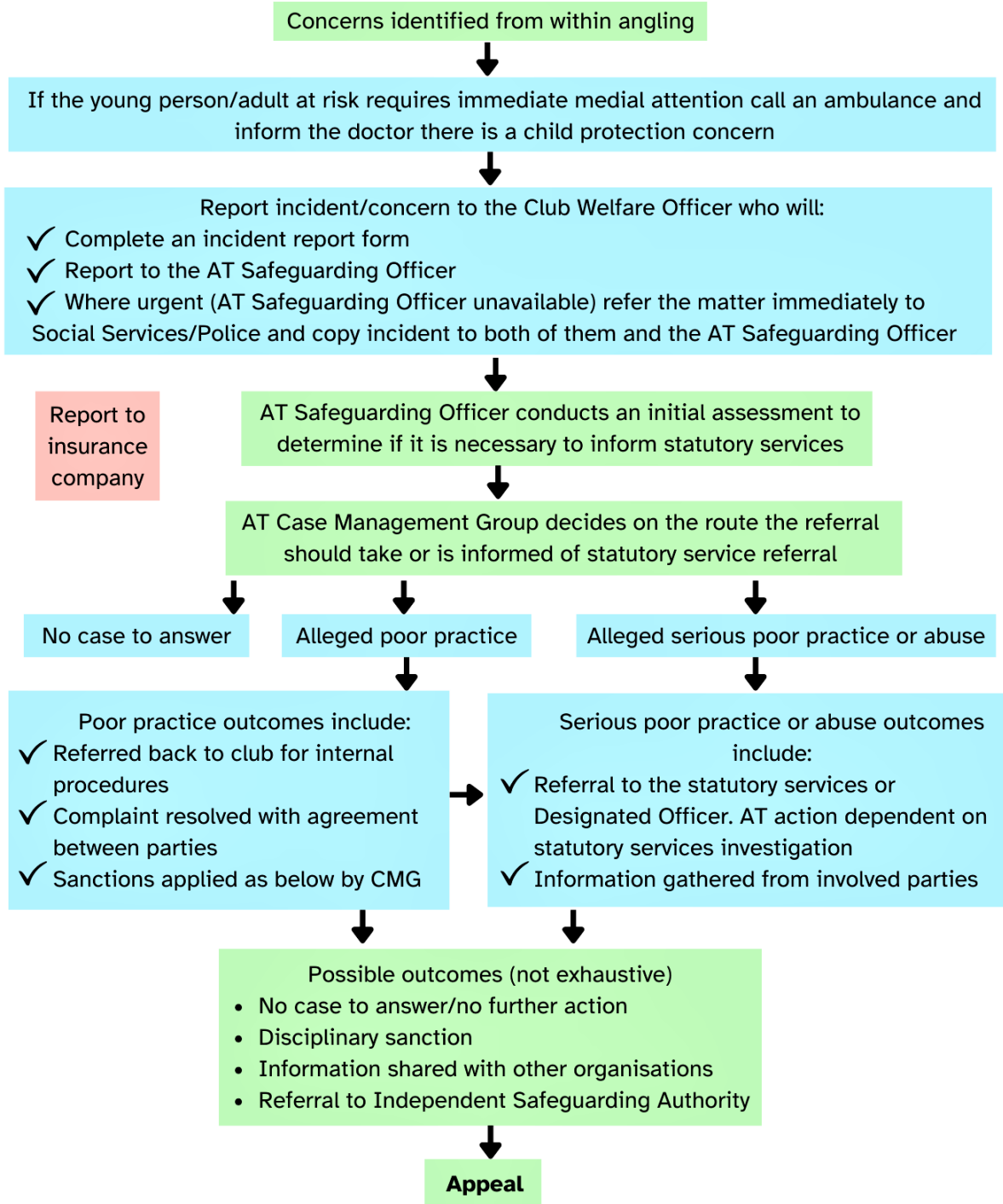
- Remain calm.
- Listen carefully and don't interrupt.
- Explain early that you can't keep the details to yourself and that others are there to help.
- Allow them to continue at their own pace.
- Don't ask leading questions. Tell me, Explain, Demonstrate. (TED)
- Reassure them they are not to blame, and they have done nothing wrong.
- Try to protect evidence, photos of injuries, clothing, etc. and take written notes. Make sure you record date, time and as much detail as you can. Keep it locked away.
- Contact the Welfare Officer /Hon Sec or Junior Section Leader (details below) at the first opportunity who will record the details in writing on an incident reporting form and share it a appropriate.

Do Not:

- Panic, show alarm or shock.
- Ask questions that lead. Just questions for clarification.
- Speculate, make assumptions or judgements.
- Make promises or keep secrets.
- Make comments about the alleged abuser
- Share it with other people other than officers that can know.
- Delay in reporting it.
- Keep it to yourself.
- If you are unable to contact an NPS officer, then contact the Angling Trust Safeguarding lead (email addresses below).
- If the person is in immediate danger or in need of medical treatment dial 999

Recognise Respond Record Report

Process for Reporting Concerns



Useful Contacts:

If you are unable to contact an officer of NPS listed here, then contact the Angling Trust Safeguarding lead (email addresses below).

NPS Safeguarding Contacts

Hon Sec

Dale Whittaker

nps.sec1@gmail.com

07875000498

Junior Section Leader

Gary Wright

garywright22@hotmail.com

07970843127

Welfare Officer:

David Rose

davidrose98835@gmail.com

07931658793

Angling Trust Safeguarding Officers:

Lead Safeguarding Officer: Richard.hadley@anglingtrust.net

Deputy Safeguarding Officer: Darren.birch@anglingtrust.net

Competitions Officer: kelly.latimer@anglingtrust.net

Nottinghamshire Social Care Children's Services: 0300 500 8080

Out of hours: 0300 456 4546

Nottingham City Social Care Children's Services: 0115 876800

National Contacts:

Child Protection in Sport Unit, www.thecpsu.org.uk, 0116 234 7278

NSPCC, www.nspcc.org.uk, 0808 800 5000



Appendix 1

Nottingham Piscatorial Society Incident Report Form

Use for reporting of concerns relating to poor practice, bullying, cases of emotional or physical neglect or abuse, or sexual abuse

1. Name of organisation:
Nottingham Piscatorial Society
2. Your name:
Click or tap here to enter text.
3. Your position:
Click or tap here to enter text.
4. Your contact information:
Address:Click or tap here to enter text. Telephone number:Click or tap here to enter text. Email address:Click or tap here to enter text.
5. Name of Person of concern:
Click or tap here to enter text.
6. Is the person under 18? (If no, go to question 12)
<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Child's date of birth:
Click or tap here to enter text.
8. Parent/Carer's name(s):
Click or tap here to enter text.
9. Person or Parent/Carer's contact information:
Address:Click or tap here to enter text. Telephone number:Click or tap here to enter text. Email address:Click or tap here to enter text.

--

Name:Click or tap here to enter text. Position within Society/event:Click or tap here to enter text. Telephone number:Click or tap here to enter text. Email address:Click or tap here to enter text.
--

1. Please provide any details of any person involved in this incident or alleged to have caused the incident/injury:

Name:Click or tap here to enter text. Person within the club or relationship to the child:Click or tap here to enter text. Date of birth:Click or tap here to enter text. Address:Click or tap here to enter text.

2. Please provide details of action taken to date:

Click or tap here to enter text.

3. Has the incident been reported to any external agencies?
--

<input type="checkbox"/> Yes
<input type="checkbox"/> No

4. If YES, please provide further details:

Name of organisation/agency:Click or tap here to enter text. Contact person:Click or tap here to enter text. Telephone numbers:Click or tap here to enter text. Email address:Click or tap here to enter text. Agreed action or advice given:Click or tap here to enter text.

Your signature:	Click or tap here to enter text.	Print name:	Click or tap here to enter text.
Date:	Click or tap here to enter text.		

Contact the Angling Trust's Designated Safeguarding Officer in line with reporting procedures. Richard.hadley@anglingtrust.net

Appendix 2

Nottingham Piscatorial Society

Volunteer Self-Declaration and Disclosure Form

Private and Confidential



For roles involving contact with children (under 18 years) and adults at risk

All information will be treated as confidential and managed in accordance with relevant data protection legislation and guidance. You have a right of access to information held on you under the Data Protection Act 1998 and Data Protection Regulations 2018

Part One: For those with occasional responsibility for children or adults at risk

<i>For completion by an officer of Nottingham Piscatorial Society</i>	
Name:	
Address and Postcode:	
Telephone/Mobile No:	
Date of Birth:	
Gender:	Male / Female
Identification (<i>tick box below</i>):	
<input type="checkbox"/>	I confirm that I have seen identification documents relating to this person, and I confirm to the best of my ability that these are accurate.
<i>Either</i>	
UK Passport Number and Issuing Office	
UK Driving Licence Number (<i>with picture</i>)	
<i>Plus if a paid employee</i>	
National Insurance Card or current Work Permit Number	
Signature of authorised Employing Officer:	
Print name:	
Date:	

--	--

Part Two: For employees or for members frequently responsible for children or adults at risk

NOTE:

If the role you are in or have applied for involves contact in a regulated activity, **more than three times a month**, or responsibility for children adults at risk you will also be required to provide a valid DBS (Disclosure and Barring Service) certificate which will provide details of criminal convictions; this may also include a Barring List check depending on the nature of the role (see Angling Trust guidance about eligibility for DBS checks).

<i>For completion by the individual (named in Part one):</i>	
Have you ever been known to any Children’s Services department or Police as being a risk or potential risk to children?	YES / NO <i>(if Yes, provide information below):</i>
Have you been the subject of any disciplinary investigation and/or sanction by any organisation due to concerns about your behaviour towards children?	YES / NO <i>(if Yes, provide information below):</i>
Confirmation of Declaration <i>(tick box below)</i>	
<input type="checkbox"/>	I agree that the information provided here may be processed in connection with recruitment purposes and I understand that an offer of employment may be withdrawn, or disciplinary action may be taken if information is not disclosed by me and subsequently come to the organisation’s attention.
<input type="checkbox"/>	In accordance with the organisation’s procedures if required I agree to provide a valid DBS certificate and consent to the organisation clarifying any information provided on the disclosure with the agencies providing it.
<input type="checkbox"/>	I agree to inform the organisation within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children or young people.
<input type="checkbox"/>	I understand that the information contained on this form, the results of the DBS check and information supplied by third parties may be supplied by the organisation to other persons or organisations in circumstances where this is considered necessary to safeguard children.
Signature:	
Print name:	

Date:	
-------	--

Appendix 3

Advice on Social Media and Communication

Background

The internet, mobile phones, online gaming, social networking and other interactive technologies have transformed the way we live, and offer exciting opportunities for us to communicate and engage with our members.

But they also introduce a range of potential safeguarding risks for young people

We will only ask for email addresses/mobile numbers/Facebook profiles of junior's members with the prior consent of their parents-copy parents into communications.

Personal one-to-one texting between coaches, volunteers and young people is strongly discouraged

ADVICE FOR INDIVIDUALS

Do not accept children or young people as "friends" on social networking sites if you hold a position of trust with children/young people.

Where contact through social networking sites is used for professional reasons, restrict the communication to professional content and obtain written consent from parents prior to establishing contact.

Include a third party in any communications to children, e.g. copy parents into communications. Use the privacy settings on the various sites to ensure that your content will only be viewed by appropriate people.

Ensure that any content you place on a social networking site is age-appropriate. Do not use the site to criticise or abuse others

Know how to report concerns. Know how to keep data safe and secure. This should include the personal contact data of individuals, such as mobile numbers, email addresses and social networking profiles.